

Challenging Conversation Preparation

What do you want to achieve? <i>For them, team, organisation, relationship? Positive intent?</i>		
What is the issue?		
Facts (stick to these)	Fiction (put to one side – assumptions, humour)	Risks involved
What is your mindset? How do you feel? What behaviours do you need to apply? What experience can you pull on?		
What are some possible actions you hope to agree on to resolve issue? Remember to be open too and adapt or accept their suggestions		